



A: 49-57 St Mark's Road, Mitcham, Surrey, CR4 2LF

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W: www.holiplay.co.uk

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Holiplay Preschool at St Mark's

Preschool Lead:

Mrs Roslyn Amos-Phillips

Holiplay Director

Mr Daniel Amos-Phillips

Preschool contact details

Direct Dial: 020 8648 2339

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Compliance Statement Holiplay Preschool at St Mark's

Funded Early Education Places, Additional Services & Parent Information

Our Commitment

At Holiplay Preschool, we believe every eligible child should be able to access their funded early education entitlement regardless of their family's financial circumstances.

Our funded places are delivered in accordance with the Department for Education's Early Education Funding Guidance and the London Borough of Merton Provider Agreement.

Funded Early Education Places

We offer funded early education places for eligible children aged:

- ☒ 9 months+
- ☒ 2 years
- ☒ 3 & 4 years

Funded Hours Available

Our funded sessions are available during the following times:

Morning Session

Time: 09:00 – 12:00

Afternoon Session

Time: 12:00 – 15:00

Full Day

Time: 09:00 – 15:00

Term Time Only – We are closed during the published Merton School Holidays.

Children accessing funded places receive the same high-quality education regardless of whether parents choose to purchase any optional additional services.

Holiplay Preschool Admissions Criteria

At Holiplay Preschool, we are committed to providing a welcoming, inclusive and accessible environment where every child has the opportunity to learn, develop and thrive.

Places are allocated fairly, transparently and without discrimination, in accordance with the Equality Act 2010 and the Department for Education's Early Education Funding guidance.

Eligibility

We accept applications for children who are eligible to attend preschool from the age of **9 months** (subject to eligibility and availability) through to statutory school age.

Children eligible for Government-funded early education places will be offered their funded entitlement in accordance with current Department for Education and London Borough of Merton guidance.

Allocation of Places

Places are offered subject to availability. Where applications exceed the number of places available, priority will normally be given in the following order:

1. Children currently attending Holiplay Preschool who are increasing their attendance.
2. Siblings of children currently attending Holiplay Preschool or another Holiplay provision.
3. Children who are eligible for funded early education.
4. Children living within the local community.
5. Children whose parents require childcare to support employment, education or training.
6. Applications are then considered in date order of receipt.

The Preschool Manager reserves the right to exercise discretion where exceptional circumstances apply, including safeguarding, social care involvement or other identified welfare needs.

Inclusive Admissions



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Holiplay Preschool welcomes applications from all children, including those with Special Educational Needs and Disabilities (SEND). We work closely with parents, carers and external professionals to ensure reasonable adjustments and appropriate support are in place wherever possible.

Funded Early Education Places

Government-funded early education places are available to eligible families and are delivered in line with Department for Education guidance.

Choosing not to purchase any optional additional services or consumables will **not** affect a child's eligibility for, or access to, their funded place. All children receive the same high-quality education and care regardless of whether additional services are purchased.

Waiting List

Where no places are immediately available, families will be offered the opportunity to join our waiting list. Places will be allocated in accordance with the admissions criteria above as vacancies arise.

Admissions Process

Parents and carers are encouraged to arrange a visit to the preschool before submitting an application. Once an application has been received, families will be notified in writing whether a place can be offered and provided with details of registration, induction arrangements and start dates.

Holiplay Preschool is committed to ensuring that our admissions process is fair, transparent and accessible to all families.

Additional Charges

Holiplay Preschool offers an enhanced programme of educational visits, visitors, workshops and enrichment activities that extend children's learning beyond the core Early Years Foundation Stage curriculum. Also it supports in providing health snacks and consumables for the children.

To support the delivery of this enhanced programme, and their health snacks families are asked to contribute an **Education Enrichment Fee (EEF) of £20.00 per term**.

If a parent is unable or chooses not to contribute to the Education Enrichment Fee, they should speak to the Preschool Manager before their child starts. Holiplay will discuss appropriate alternative arrangements on an individual basis, which may include reduced or waived contributions in cases of financial hardship or alternative curriculum arrangements where appropriate.



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Again, no child will be refused their funded early education entitlement because a parent chooses not to contribute.

Deposits

To secure a place for your child at, Holiplay may request a **refundable deposit**.

Deposit Amount: £25.00

Deposits relating to funded places are fully refundable and will normally be returned within **6 weeks of your child starting their funded place**, subject to the terms of our Admissions Policy.

The deposit is **not a charge for the funded place**. It is held solely to secure the place and demonstrate a family's intention to take up the offer.

Provided the child starts their agreed funded place, the deposit will be refunded within **six weeks** of the child's start date.

Cancellation Before the Start Date

If a family chooses to cancel their place before their child starts, Holiplay requests as much notice as possible so that the place can be offered to another family.

Where a funded place is cancelled before the agreed start date, the Preschool Manager reserves the right to retain all or part of the deposit where the cancellation results in financial loss to the setting or where insufficient notice has been provided, except where exceptional circumstances apply.

Each case will be considered fairly and on its individual merits.

Exceptional Circumstances

Holiplay recognises that unforeseen circumstances can arise. Requests for the return of a deposit following cancellation due to exceptional circumstances (for example, serious illness or relocation) will be considered on a case-by-case basis at the discretion of the Preschool Manager.

Our Commitment

No child will be refused access to their funded early education entitlement because a parent is experiencing financial hardship. Families who may have difficulty paying a place holding deposit are



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encouraged to speak confidentially with the Preschool Manager so that appropriate arrangements can be considered.

Notice Period

Funded Place

Notice required: 6 weeks.

What Government Funding Covers

Government funding provides for your child's early education and care.

It does **not** automatically include items such as:

- Meals
- Snacks
- Additional consumables
- Optional trips
- Extra hours outside funded entitlement

These services are optional and charged separately where selected.

Need Help?

If paying for optional services presents difficulty, please speak to us in confidence.

We are committed to working with families to ensure every child can access their funded entitlement.



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We look forward to welcoming your family to Holiplay Preschool.

Kind Regards,

Daniel Amos-Phillips
Holiplay Director